

Garthorpe and Coston Parish Council

The Clerk: Carol Robinson
Mill House,
Wymondham Road,
Garthorpe
LE14 2SJ

Tel nos. 01572 787559 or 07957 485230

Parish Council Meeting

19:30 on 16th April 2020

Venue: Conference Call

Present: Councillors H Chubb (HC); D Robinson (DR) (Chair); J Wallace (JW); Sharon Masters (SM); Sue McGrath (SMc); Clerk: C Robinson (CR)

Attendees - None

Minutes

1. Apologies for absence
2. Declarations of interest
3. Minutes of the meeting – 7th January 2020 and 16th March for approval
4. Jez's Invoice - £650
5. Costs to be confirmed from 2020 budget for payment:
 - a. Annual Assoc. of local councils - £95.26
 - b. Insurance - £172.55
6. AOB

1. Apologies for absence - None
2. Declaration of Interest - None
3. Resend minutes for January to confirm minutes via e-mail, March minutes were confirmed as accurate and approved.
4. After extensive discussion, Jeremy Fieldhouse's invoice for £650 was approved for payment. It was agreed that previous council minutes reflected the view of the, then, council members, that Mr Fieldhouse had brought the council compliance with the various required standards. It was stressed that the council had relied on Mr Fieldhouse's experience and expertise in such

matters, when agreeing that he had performed the functions for which he was employed.

- a) CR has requested a checklist to ensure future and ongoing compliance to NALC requirements.

5. Costs for 2020 Budget were approved to be paid:

- a) Annual Association of Local Councils - £95.26
- b) Insurance - £172.55

Current Budget Position as @ 16/04/20:

<u>Forecasted Expenses for 2020:</u>		<u>Actual Expenses for 2020:</u>
Gardening Invoice	£280.00	
Election Costs	£80.00	
Website Maintenance Fee	£100.00	
Village Hall Meeting	£60.00	
Clerk's Cost	£624.00	
Insurance	£190.00	£172.55
Annual Assoc. of local councils	£90.00	£95.26
Stationary	£40.00	£10.00
Defib Cost	£500.00	
Contingency	£147.00	
Total	£2,111.00	£277.81
Precept Request for 2020	£1,000.00	
<u>Costs Not Accounted for in Budget for 2020</u>		
Jes's invoice received 02/04 for Clerk	£650.00	£650.00
LRALC compliance during virus	£40.00	
<u>Forecasted Closing Balance @ 31/03/21</u>	£2,573.09	

6. AOB

- a) It was noted that the Coston village name sign is still misaligned, despite having been reported as such. If this has not been rectified by the time of the next GCPC meeting, DR will take it up with the relevant authorities.
- b) DR noted that the clerk still held the same extraordinary powers to pay outstanding invoices granted at the previous meeting. Those powers will remain in place until the council is able to resume face-to-face meetings. However, should an unexpected invoice be presented, it is anticipated that the GCPC would meet to discuss via telephone conference.

Next Meeting - TBC

C Robinson

Clerk to Garthorpe and Coston Parish Council